

## **BOOTH LAKE MEMORIAL PARK**

**N8465 Townline Road**

**East Troy, WI 53120**

**262-642-5046**

**Job Description:** Caretaker

### **Pre-season:**

- Remove picnic tables, benches, etc. from pavilion. Complete any repairs necessary (carpentry, welding, painting, etc.)
- Repair fences, gates, etc. from snow and plow damage
- Clean sand from gutters, along road, from winter sanding
- Grade parking lot if needed
- Rake and remove leaves throughout the park
- Build, repair, and install water equipment
- Power-wash bathhouse, pavilion, house and pavilion restrooms
- Install swimming area buoys and toddler area sign
- Hang signs
- Energize water in bathhouse
- Make any repairs to plumbing, fixtures and windows
- Replace all light bulbs in bathhouse, outside bathhouse and beach lights
- Test drinking water (Beach water and Pavilion restroom water)
- Chlorinate yearly
- Police the park at all times

### **Open Season**

- Be an advocate for safety at all times
- General Maintenance including but not limited to:
  - Lawn Care
    - Cutting grass, weed whipping, grading top soil and planting new grass, filling in holes in rolling field.
  - Landscaping
    - Trimming low hanging limbs, grinding stumps, installing fence posts
  - Carpentry
    - Repairing fences, gates, doors, signs, lifeguard equipment and water equipment

Exhibit "A"